

# Co-operative Federation of Victoria Ltd

Minute for board meeting of 29 April 2009, Substitution Pty Ltd, 1/484 William Street, North Melbourne

Present: Niel Black, David Dinning, Shirley Faram, Tony O'Shea (Chairman) and David Griffiths (Secretary)

Apology: Dianne Batterham

## 1. Minutes

That the minutes of the meeting of 25 March 2009 be approved as a true and accurate record.  
CARRIED

## 2. Business arising from the meeting of 25 March 2009

### 2.1 Co-operative Education

The Chairman reported that he had written to Graeme Charles concerning the board decision of 25 March 2009 and was expecting to meet with Graeme on the 2-3 May weekend.

The Chairperson also reported that he had been in communication with Chris Cooper and had requested proposals for MECU and CAV and Chris had undertaken to forward these before he took his holidays in May. It was noted that Chris Cooper would be presenting to Capricorn Society in mid-July 2009.

**ACTION:** Chairperson

The Secretary reported that the co-operative education brochure had been revised but not reprinted

It was agreed not to reprint the brochure at this stage but to print copies on an on demand basis.

**ACTION:** Secretary

The following reports on the co-operative education initiatives were noted::

Co-operative/Organisation	
CAV	Awaiting proposal from Chris Cooper to present to CAV
CERC	Shirley Faram to arrange meeting
MECU	Awaiting proposal from Chris Cooper to present to MECU
Murray Goulburn	Chairperson attended meeting with MG Chairman and CEO with Trent Bartlett. Chris Cooper is following-up and will keep us informed of progress.

### 2.2 Meeting CAV

Tony O'Shea reported on third quarterly meeting with CAV on 26 March 2009. The Chairperson reported that he was meeting that afternoon with David Betts, a General Manager at CAV, to discuss CV access to annual reports.

**ACTION:** Chairperson

## **2. 3. Co-operatives Australia**

It was noted that a letter had been sent to the Prime Minister with a Co-operatives Australia statement Public Policy and Co-operatives and that the Chairperson is following-up Prime Minister's Office.

It was also noted that the letter and statement will shortly be uploaded to web sites e.g. australia.coop

An interim Co-operatives Australia logo has been adopted – thanks to Ramsay Margolis – and used for CA letterheads, the Public policy and Co-operatives statement and Co-operatives Australia sub domain.

It was noted that the next Co-operatives Australia meeting was on 5 May 2009 to be organised by Co-operatives Victoria.

**ACTION:** Chairperson and Secretary

## **3. Financial Statements**

The Treasurer David Dinning presented financial statements for the period 1 July – 28 April 2009.

It was noted that a major recent expense was \$2200 for the australia.coop web site redesign.

That the financial statements for 1 July – 28 April 2009 be adopted,  
CARRIED

That any anticipated expenditure in excess of \$1000 be subject to board agreement either at a board meeting or through email.  
CARRIED

**ACTION:** Treasurer

The Treasurer presenting a proposal that members of Co-operatives Australia be asked to contribute towards the \$600 cost of the page layout design for Co-operatives Australia statements and the development of the Co-operatives Australia sub-domain.

The proposal was endorsed.

**ACTION:** Chairperson and Secretary

## **4. australia.coop**

David Griffiths reported that the australia.coop web site had been relaunched with Co-operatives Victoria as the new Home Page with a link to the news of the former Home Page. He reported that the features of the site now included:

A dynamic and searchable calendar

A poll.

Accessibility compliant

Email and pdf conversion of articles.

Two sub domains - <http://education.australia.coop> and <http://health.australia.coop>

It was also noted that a sub-domain has also been developed for Co-operatives Australia.  
<http://ca.australia.coop>

**ACTION:** Secretary

## **5. Co-operatives Victoria Logo**

It was noted that the new Co-operatives Victoria logo has been quickly developed thanks to Substitution Pty. Ltd and implemented on the web site.

## **6. Productivity Commission Review of the Contribution of the Not-For-Profit Sector**

A minute of the 29 February 2009 meeting and the agenda for the 5 May 2009 meeting of Co-operatives Australia were tabled.

At the last meeting on 25 March 2009 it was agreed that it would be desirable for Co-operatives Australia to make a submission to the Review. It was noted that this was on the agenda for the Co-operatives Australia meeting on 5 May 2009.

**ACTION:** Chairperson and Secretary

## **7. Footscray Rental Housing Co-operative**

The Secretary tabled a Footscray Rental Housing Co-operative Directors' workshop Outline. He advised that he was speaking at the workshop on the 02 May 2009.

**ACTION:** Secretary

## **8. Governance Survey**

The Secretary tabled a confidential USA report =- Governance Practices of Co-operative Boards. He suggested the board consider a governance practices survey and distributed a draft survey. He said that it might be possible to persuade Co-operatives Australia to host the survey.

**ACTION:** Chairperson and Secretary

## **9. Next Meeting**

10: 30. am, 15 July 2009, Substitution Pty Ltd, 1/484 William Street, North Melbourne

Prepared by David Griffiths: 18 May 2009

Approved by Tony O'Shea: 18 May 2009

Emailed to directors: 18 May 2009

Snail mailed to directors: 19 May 2009

## **Future Meeting Schedule**

Future meetings schedule:

15 July 2009

26 August 2009

18 November 2009

AGM: 18 November 2009.

